

Elmore Green Primary School  
Curriculum TLR Job Description

The role is subject to the current conditions of employment for class teachers contained in the School Teachers' Pay and Conditions Document, the 1998 School Standards and Framework Act, the required standards for Qualified Teacher Status and other current legislation.

This job description may be amended at any time following discussion between the head teacher and member of staff, and will be reviewed annually.

**Job Purpose**

- To deliver high quality teaching for a class as described in the Teachers' Standards.
- To support the leadership team to develop teachers, in order to secure high quality teaching and learning and across the foundation curriculum to bring about improved standards of achievement for all pupils.
- To liaise effectively with the senior leadership team to ensure consistency of approach in teaching and learning in your subject/s across the school.
- To contribute to, and promote, the vision, culture and ethos of the school within your subject/s.

**Areas of Responsibility and Key Tasks (In addition to the requirements of a Class Teacher)**

**a) Strategic Direction and Development of the Subject (with the support of, and under the direction of, the head teacher and senior leadership team)**

- develop and implement policies and practices which reflect the school's commitment to high achievement through effective teaching and learning;
- have an enthusiasm for the subject which motivates and supports other staff and encourages a shared understanding of the contribution the subject/s can make to all aspects of pupils' lives;
- use relevant school, local and national data to inform targets for development and further improvement for individuals and groups of pupils;
- develop plans for the subject/s which identify clear targets, times-scales and success criteria for its development and/or maintenance in line with the school development/improvement plan;
- monitor progress and evaluate the effects on teaching and learning by working alongside colleagues, analysing work and outcomes;
- manage the professional development of staff for identified subjects and evaluate the impact on teaching and learning;
- disseminate good practise in identified subject/s through INSET, coaching and mentoring mechanisms.

**b) Teaching and Learning**

- use your own class as an example of high quality teaching and learning in the subject/s;
- ensure continuity and progression in the subject/s by supporting colleagues in choosing the appropriate sequence of teaching and teaching methods and set clear learning objectives through an agreed scheme of work, developed in line with the school development plan;

- establish clear targets for achievement in the subject/s and evaluate progress through the use of appropriate assessments and records and regular yearly analysis of this data;
- evaluate the teaching of the subject/s by the monitoring of teachers' plans and through work trawls, identify effective practice and areas for improvement, and take appropriate action to improve further the quality of teaching;
- develop effective links with the local community including parents, business and industry;
- ensure that teachers are aware of the implications of equality of opportunity which the subject raises.

#### **c) Leading, developing and enhancing the teaching practice of others**

- lead and enable staff in planning, teaching and evaluation of teaching which enthuses and engages children in learning and ensures that high standards are recognised, valued and maintained;
- work with teaching staff to promote best and innovative practice to enrich the range of teaching and learning styles in the school by leading or providing high quality professional development opportunities, including implementing coaching and mentoring systems;
- Provide an excellent role model for pupils and for staff, by classroom practice that sets a standard for other teachers to emulate;
- Lead high quality CPD that will inspire colleagues and providing information and advice that supports them in further developing their teaching skills and strategies to ensure children enjoy consistently high learning experiences;
- Provide guidance to staff in marking and assessment for learning, and standards expected
- To support colleagues to create a stimulating environment for learning;
- Ensure that the head teacher, senior leadership team and governors are well informed about policies, plans, priorities and targets for the subject/s and that these are properly incorporated into the school development plan.

#### **d) Effective Deployment of Resources**

- support the head teacher by maintaining efficient and effective management and organisation of learning resources, by developing or identifying new resources including ICT applications to the subject;
- be aware of and respond appropriately to any health and safety issues raised by materials, practice or accommodation related to the subject;
- support the head teacher by maintaining efficient and effective management of the expenditure for the subject;
- help colleagues to create a stimulating learning environment for the teaching and learning of the subject;

#### **e) Other professional requirements**

- Establish and maintain effective working relationships with professional colleagues and other subject leaders to develop cross curricular links and creative approaches to learning.
- Establish effective relationships with parents and inform them of developments and practices relating to the teaching and learning of identified subjects.

- Participate in meetings with professional colleagues and parents in respect of the duties and responsibilities of the post.
- Be aware of the need to take responsibility for your own professional development.
- Play a full part in the life of the school community, to support its distinctive mission and ethos and to encourage staff and pupils to follow this example.
- Take on any additional responsibilities which might from time to time be reasonably determined which may not be mentioned in the above.

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. This job description is current at the date shown, but, in consultation with you, may be changed by the Head teacher to reflect or anticipate changes in the job commensurate with the grade and job title

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